



Champion EDUCATION TRUST

HEALTH AND SAFETY (Draft)

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A family of Schools

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1. AIMS

Champion Education Trust aims to:

Provide and maintain a safe and healthy environment for all

Establish and maintain safe working procedures amongst staff, pupils and all visitors to all Champion Education Trust sites

Have robust procedures in place in case of emergencies

Ensure that the premises and equipment are maintained safely, and are regularly inspected

Have a separate Health and Safety arrangement which sits alongside this Policy for each Trust School

2. LEGISLATION

This policy is based on advice from the Department for Education on [health and safety in schools](#) and the following legislation:

[The Health and Safety at Work etc. Act 1974](#), which sets out the general duties employers have towards employees and duties relating to lettings

[The Management of Health and Safety at Work Regulations 1992](#), which require employers to make an assessment of the risks to the health and safety of their employees

[The Management of Health and Safety at Work Regulations 1999](#), which require employers to carry out risk assessments, make arrangements to implement necessary measures, and arrange for appropriate information and training

[The Control of Substances Hazardous to Health Regulations 2002](#), which require employers to control substances that are hazardous to health

[The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations \(RIDDOR\) 2013](#), which state that some accidents must be reported to the Health and Safety Executive and set out the timeframe for this and how long records of such accidents must be kept

[The Health and Safety \(Display Screen Equipment\) Regulations 1992](#), which require employers to carry out digital screen equipment assessments and states users' entitlement to an eyesight test

[The Gas Safety \(Installation and Use\) Regulations 1998](#), which require work on gas fittings to be carried out by someone on the Gas Safe Register

[The Regulatory Reform \(Fire Safety\) Order 2005](#), which requires employers to take general fire precautions to ensure the safety of their staff

[The Work at Height Regulations 2005](#), which requires employers to protect their staff from falls from height

The school follows [national guidance published by Public Health England](#) when responding to infection control issues.

3. ROLES AND RESPONSIBILITIES

3.1 Organisation

Champion Education Trust is a multi-academy trust comprising three schools: Blackburn Central High School, Crosshill Special School and Lotus School.

Overall and ultimate responsibility for health and safety at the schools within the trust lies with the trust board and the local governing committee of each school.

The governing board delegates operational matters and day-to-day tasks to the Headteacher and staff members.

The Governing Body will ensure:-

a governor is appointed to monitor health and safety;

the implementation and effectiveness of the health and safety policy is monitored and, if necessary, actions are taken to address issues identified;

reports are regularly provided to it by the Headteacher/ appointed person to evaluate health and safety performance in the school (e.g. accident reports, inspections, audits and performance statistics), these are considered and appropriate action taken where required;

consultation with employees takes place through a Health and Safety Committee or alternatively, by identifying health and safety as a standing item in all school committee meetings

the School co-operates with the Local Authority and external enforcing authorities e.g. Health and Safety Executive (HSE), Lancashire Fire and Rescue Service (LFRS).

3.2 Headteacher

The Headteacher is responsible for health and safety day-to-day. To ensure:-

- a) the Health and Safety Policy is implemented effectively through appropriate management arrangements;
- b) the contents of the Health and Safety Policy and the management arrangements are communicated to and understood by all employees;
- c) competent advice is sought on health and safety matters;
- d) any health and safety matters raised by the school site management team or otherwise, are brought to the attention of the School Governing Body;
- e) accident reports, inspections, audits and performance statistics are submitted to the Governing Body for consideration on a regular basis;
- f) new employees receive health and safety induction training on appointment;
- g) all employees have the necessary health and safety skills and qualifications on appointment, or are able to be provided with the necessary training and certification, after appointment or on change of responsibilities or work methods;
- h) regular health and safety inspections are carried out and reviews of the safety performance of all areas of the school take place on a regular basis and actions are taken to resolve any issues identified when necessary;
- i) employees are competent to carry out risk assessments for school premises and activities, on and off site;
- j) controls from risk assessments are implemented effectively and monitored;
- k) accidents, incidents and near misses are recorded, investigated and reported to the Local Authority or to your health and safety service provider in line with the guidance where necessary;
- l) safety representatives can carry out their statutory role effectively and that consideration is given to inspection reports etc. carried out by safety representatives;
- m) premises, plant and equipment are regularly inspected and maintained in a safe condition;
- n) goods purchased comply with relevant safety standards;
- o) an Educational Visits Coordinator (EVC) is appointed from school employees, to help fulfil health and safety obligations for off-site visits and adventurous activities;
- p) arrangements are in place for the selection and management of contractors on site;
- q) arrangements are in place for lettings / hiring of premises;
- r) the school cooperates with inspections from enforcing authorities.

3.3 Key personnel identified in the Health and Safety Management Arrangements

are responsible to the Headteacher for the implementation of the Health and Safety Policy within their own department or area of work and will ensure that:-

- a) they assist with the implementation of the policy;
- b) safety arrangements are being implemented and maintained;
- c) they assess the risks associated with their area of work and, where necessary, safe systems of work are developed, implemented and maintained;
- d) relevant employees are informed of any hazards that they are likely to encounter in the course of their work and ensure that they have the necessary information, instruction and training to carry out their duties without risk to health or safety;
- e) employees and students are aware of the emergency procedures;
- f) where necessary, they use adequate personal protective clothing and provide facilities for storage and maintenance and ensure it is provided for and used by employees and pupils;
- g) appropriate supervision is carried out;
- h) arrangements for the testing & maintenance of equipment & plant are in place and are being completed;
- i) safety concerns are reported immediately to the Headteacher/ designated Health and Safety lead.

3.4 Class teachers will ensure:

- a) the safety of pupils is monitored whilst in their charge;

- b) safe working procedures within their own teaching areas are being followed;
- c) pupils in their charge have received adequate safety instructions;
- d) protective equipment / clothing provided is correctly used;
- e) any piece of defective or unsafe equipment is removed from use or made safe;
- f) all accidents or incidents are recorded and reported;
- g) they are aware of emergency procedures.

3.5 The Site Management Staff team (Operations Managers, Site staff) will ensure that:

- a) they take a lead role in day to day security of the premises;
- b) any structural defects, premises, plant or equipment faults or breakdowns of which they are aware, are reported to the Site staff who will report to the Operations Managers, or Service Contractor as appropriate;
- c) housekeeping standards are monitored, where necessary, reporting concerns to Operations Managers;
- d) routine in house inspections, tests and maintenance are completed, keeping relevant records and report any concerns to Operations Managers;
- e) they complete their activities in line with specific safety procedures and in line with their training, reporting any concerns to the Schools Operations Manager.

3.6 Pupils and Parents

Pupils and parents are responsible for following the school's health and safety advice, on-site and off-site, and for reporting any health and safety incidents to a member of staff. They shall:

- a) take reasonable care of themselves and others;
- b) dress in a manner that is consistent with health and safety standards;
- c) not misuse, neglect or interfere with items supplied for their, and other pupils', health and safety;
- d) Follow school policy and procedures;
- e) Follow instructions in line with school practice/activities

3.7 Contractors

Contractors will agree health and safety practices with the Site Management team before starting work. Before work begins the contractor will provide evidence that they have completed an adequate risk assessment of all their planned work.

3.8 Visitors

All visitors to School will adhere to School's health and safety procedures. Visitors should be collected from Reception by the member of staff they are visiting or escorted there by another member of staff.

4. SITE SECURITY

The Senior Leadership Team is responsible for the security of the school site within school hours with assistance from the site staff. Out of school hours designated keyholders will ensure the site is secure in case of an event. Site staff will carry out daily visual inspections of the site

Designated key holders for each site will respond to an emergency call out.

5. FIRE

Emergency exits, assembly points and assembly point instructions are clearly identified by safety signs and notices. Fire risk assessment of the premises will be reviewed regularly.

Emergency evacuations are practised at least once a term.

New staff will be trained in fire safety and all staff and pupils will be made aware of any new fire risks.

All staff members should make sure that they fully understand and are able to effectively implement School fire procedures. These procedures are contained within each Schools staff handbook.

The evacuation of visitors and contractors will be the responsibility of the person they are visiting or working for.

Each school will have special arrangements in place for the evacuation of people with mobility needs and fire risk assessments will also pay particular attention to those with disabilities. All staff who work with vulnerable pupils will be made aware.

In the event of a false alarm a member of the site management team should contact the Lancashire Fire and Rescue service (0844 871 2223) and the relevant and pass code given. This information is kept in the main office of each site.

Each site is responsible for ensuring that necessary fire safety checks have been carried out. These include

- a) Checking and servicing of firefighting equipment including extinguishers, blankets and evacuation chairs, where necessary
- b) Testing, checking and servicing of the fire alarm system on a periodic basis
- c) The testing, checking and servicing of the emergency lighting system, fire doors and escapes

Full records of these tests, checks and servicing should be maintained and held within the site office at each School for inspection when necessary by the trust or a representative.

6. COSHH

Schools are required to control hazardous substances, which can take many forms, including:

- a) Chemicals
- b) Products containing chemicals
- c) Fumes
- d) Dusts
- e) Vapours
- f) Mists
- g) Gases and asphyxiating gases

Control of substances hazardous to health (COSHH) risk assessments are circulated to all employees who work with hazardous substances. Staff will also be provided with protective equipment, where necessary. PPE equipment is contained in all rooms in use throughout the day along with entrance areas.

Our staff use and store hazardous products in accordance with instructions on the product label. All hazardous products are kept in their original containers, with clear labelling and product information.

Hazardous materials are kept in locked store cupboards that remain locked. Only designated staff will have access to hazardous equipment. The site management team will keep an up to date inventory of all the hazardous chemicals and materials held at School and conduct regular checks to ensure they are being held securely and safely and that they remain safe to store. Unwanted or surplus chemicals and materials, including those that have become unsafe, will be disposed of by a registered waste carrier, in accordance with COSHH regulations.

Emergency procedures, including procedures for dealing with spillages, are displayed near where hazardous products are stored and in areas where they are routinely used.

Low toxic products, such as corrective fluid and aerosol paints will be stored securely and only used under supervision in a well-ventilated area. No staff member or pupil should ever be put at risk through exposure to any hazardous substance used in the practical curriculum.

7. PERSONAL PROTECTIVE EQUIPMENT

Champion Education Trust provides employees and pupils who are exposed to a hazard at a School, which cannot be controlled by other means, with PPE which means all equipment worn, or held, by staff or pupils which is designed to protect them from specified hazards. All Staff and pupils will be provided with protective eyewear in all workshops and laboratories. Visitors will also be supplied with PPE when appropriate.

Staff and pupils will use the PPE provided, and care for it according to the instructions and training given. They will also report any loss or defects to their line manager/Site management. The PPE will fit the wearer properly. Where more than one item of PPE must be worn, they should be compatible and remain effective. PPE will not be worn if the hazard is caused by wearing it that is greater than the hazard it is intended to protect the wearer from.

PPE includes laboratory and workshop equipment such as tool box tools, protective clothing, safety footwear and face masks. PE equipment, ICT equipment, photocopiers and other office equipment, lifting equipment, lifting equipment and respiratory protective equipment. Clothing which is not specifically designed to preserve the health and safety of the wearer does not constitute PPE, e.g. school uniform.

Thorough risk assessments should be carried out by the class teacher to determine the suitable PPE to be used for each hazard and these are reviewed on an annual basis. Staff and pupils can expect that any equipment they use is suitable for its intended use and is properly maintained.

Staff will receive health and safety training in order to ensure they know how to properly use, maintain and store PPE, and how to detect and report faults. Equipment manuals are readily available and warning signs are clearly displayed in areas and on equipment, where PPE is mandatory.

8. GAS SAFETY

- a) Installation, maintenance and repair of gas appliances and fittings will be carried out by a competent Gas Safe registered engineer
- b) Gas pipework, appliances and flues are regularly maintained
- c) All rooms with gas appliances are checked to ensure that they have adequate ventilation
- d) Each School's Site management team are responsible for ensuring that statutory checks and maintenance are completed

9. LEGIONELLA

- a) Details of water risk assessments are kept in each school's site office. Each School has a responsible person who ensures that the identified operational controls are conducted and recorded in the school's water log book
- b) This risk assessment will be reviewed every term and when significant changes have occurred to the water system and/or building footprint
- c) The risks from legionella are mitigated by the following: temperature checks, flushing systems that are not regularly used.

10. ASBESTOS (APPLICABLE FOR CROSSHILL, SUNNYHURST SITE)

- a) Staff are briefed on the hazards of asbestos, the location of any asbestos in the school and the action to take if they suspect they have disturbed it
- b) Arrangements are in place to ensure that contractors are made aware of any asbestos on the premises and that it is not disturbed by their work
- c) Contractors will be advised that if they discover material which they suspect could be asbestos, they will stop work immediately until the area is declared safe
- d) A record is kept of the location of asbestos that has been found on the school site. Asbestos register is kept in the School office (where relevant)

11. EQUIPMENT

- a) All equipment and machinery is maintained in accordance with the manufacturer's instructions. In addition, maintenance schedules outline when extra checks should take place in line with the manufacturer's recommended inspection schedule
- b) When new equipment is purchased it is the responsibility of the department leaders, it is checked to ensure that it meets appropriate educational standards for the subject area.
- c) All equipment is stored in the appropriate storage containers and areas. All containers are labelled with the correct hazard sign and contents

11.1 Electrical equipment

- a) All staff are responsible for ensuring that they use and handle electrical equipment sensibly and safely
- b) Any potential hazards will be reported to the site management team immediately
- c) Where necessary a portable appliance test (PAT) will be carried out by a competent person
- d) Electrical apparatus and connections will not be touched by wet hands and will only be used in dry conditions

- e) Maintenance, repair, installation and disconnection work associated with permanently installed or portable electrical equipment is only carried out by a competent person

11.2 PE equipment

- a) Pupils are taught how to carry out and set up PE equipment safely and efficiently. Staff check that equipment is set up safely
- b) Any concerns about the condition of the gym floor or other apparatus will be reported to the PE lead/ Site Management team
- c) P.E equipment will be risk assessed and serviced annually.

11.3 Display screen equipment

- a) All staff who use computers daily as a significant part of their normal work have a display screen equipment (DSE) assessment carried out. 'Significant' is taken to be continuous/near continuous spells of an hour or more at a time
- b) Staff identified as DSE users are entitled to an eyesight test for DSE use upon request, and at regular intervals thereafter, by a qualified optician (and corrective glasses provided if required specifically for DSE use)
- c) DSE assessment template can be found in Appendix 3

12. LONE WORKING

Lone working may include:

- a) Late working
- b) Home or site visits
- c) Weekend working
- d) Site manager duties
- e) Site cleaning duties
- f) Working in a single occupancy office

Potentially dangerous activities, such as those where there is a risk of falling from height, will not be undertaken when working alone. If there are any doubts about the task to be performed then the task will be postponed until other staff members are available.

If lone working is to be undertaken, communication methods and procedures must be in place. Staff to notify others of their start/ finish times

The lone worker will ensure that they are medically fit to work alone.

13. WORKING AT HEIGHT

We will ensure that work is properly planned, supervised and carried out by competent people with the skills, knowledge and experience to do the work.

In addition:

- a) Pupils are prohibited from using ladders
- b) Staff will wear appropriate footwear and clothing when using ladders
- c) Contractors are expected to provide their own ladders for working at height
- d) Before using a ladder, staff are expected to conduct a visual inspection to ensure its safety
- e) Access to high levels, such as roofs, is only permitted by trained persons

14. MANUAL HANDLING

It is up to individuals to determine whether they are fit to lift or move equipment and furniture. If an individual feels that to lift an item could result in injury or exacerbate an existing condition, they will ask for assistance.

The school will ensure that proper mechanical aids and lifting equipment are available in school, and that staff are trained in how to use them safely.

Staff and pupils are expected to use the following basic manual handling procedure:

- a. Plan the lift and assess the load. If it is awkward or heavy, use a mechanical aid, such as a trolley, or ask another person to help
- b. Take the more direct route that is clear from obstruction and is as flat as possible
- c. Ensure the area where you plan to offload the load is clear
- d. When lifting, bend your knees and keep your back straight, feet apart and angled out. Ensure the load is held close to the body and firmly. Lift smoothly and slowly and avoid twisting, stretching and reaching where practicable.

15. OFF-SITE VISITS

When taking pupils off the school premises, we will ensure that:

- a) Risk assessments will be completed where off-site visits and activities require them
- b) All off-site visits are appropriately staffed
- c) Staff will take a school mobile phone, a portable first aid kit, information about the specific medical needs of pupils along with the parents' contact details
- d) There will always be at least one first aider on school trips and visits

15.1 The Educational Visits Coordinator (EVC) will ensure that:

- a) The Headteacher is supported on the organisation of off-site visits and adventurous activities;
- b) they ensure that competent employees are assigned to lead and accompany visits;
- c) Designated staff manage the EVOLVE website for each school. All employees leading or accompanying visits have their own EVOLVE account;
- d) employees leading or accompanying visits receive appropriate training and support.
- e) The use of school minibuses is restricted to transporting pupils on educational visits or sporting fixtures

16. MINIBUS USE

The Site Operations Manager is responsible for arranging the annual maintenance of the minibus, including MOTs and road tax.

All drivers will, be aged 25 years or over and hold a current full driving licence. Drivers wishing to drive the larger minibuses (17 seater) must also hold a driving licence with a category D1 entitlement. Annual checks of entitlement to drive will be carried out annually, usually in the summer term prior to the start of the new school year. Staff wishing to use the minibus must book the minibus in advance.

Internal damage to the minibus is the responsibility of the individual or organisation using the minibus. The School will decide who is responsible for covering the cost of repairs. The minibus will carry one person per seat and seat must be worn at all times. Staff using the minibus are responsible for ensuring that any pupils on the bus are wearing their seatbelts correctly.

Drivers are required to carry out basis checks prior to using the minibus. (lights, fuel levels etc) using the POWDERS checklist held within the main office by the EVC.

17. SMOKING

Smoking and vaping are not permitted anywhere on any of the school premises.

18. VIOLENCE IN THE WORKPLACE

Champion Education Trust believe that staff should not be in any danger at work, and will not tolerate violent or threatening behaviour towards our staff.

All staff will report any incidents of aggression or violence (or near misses) directed to themselves to Head Teacher immediately. This applies to violence from pupils, visitors or other staff.

19. INFECTION PREVENTION AND CONTROL

We follow national guidance published by Public Health England when responding to infection control issues. We will encourage staff and pupils to follow this good hygiene practice, outlined below, where applicable.

18.1 Handwashing

- a. Wash hands with liquid soap and warm water, and dry with paper towels
- b. Always wash hands after using the toilet, before eating or handling food, and after handling animals
- c. Cover all cuts and abrasions with waterproof dressings

18.2 Coughing and sneezing

- a. Cover mouth and nose with a tissue
- b. Wash hands after using or disposing of tissues
- c. Spitting is discouraged

18.3 Personal protective equipment

- a. Wear disposable non-powdered vinyl or latex-free CE-marked gloves and disposable plastic aprons where there is a risk of splashing or contamination with blood/body fluids (for example, pad changing)
- b. Wear goggles if there is a risk of splashing to the face
- c. Use the correct personal protective equipment when handling cleaning chemicals

18.4 Cleaning of blood and body fluid spillages

- a. Clean up all spillages of blood, faeces, saliva, vomit, nasal and eye discharges immediately and wear personal protective equipment
- b. When spillages occur, clean using a product that combines both a detergent and a disinfectant and use as per manufacturer's instructions. Ensure it is effective against bacteria and viruses and suitable for use on the affected surface
- c. Never use mops for cleaning up blood and body fluid spillages – use disposable paper towels and discard clinical waste as described below
- d. Make spillage kits available for blood spills

18.5 Clinical waste

- a. Always segregate domestic and clinical waste, in accordance with local policy
- b. Used nappies/pads, gloves, aprons and soiled dressings are stored in correct clinical waste bags in foot-operated bins
- c. Remove clinical waste with a registered waste contractor
- d. Remove all clinical waste bags when they are two-thirds full and store in a dedicated, secure area while awaiting collection

18.6 Exclusion periods for infectious diseases

In the event of an epidemic/pandemic, we will follow advice from Public Health England about the appropriate course of action.

20. FIRST AID AND ACCIDENT REPORTING

Champion Education trust is committed to providing emergency first aid provision in order to deal with accidents and incidents affecting employees, children and visitors. The trust will ensure that ample provision is made for both trained personnel and first aid equipment on all sites.

19.1 Accident record book

All accidents and incidents, including near misses or dangerous occurrence's, should be reported as soon as possible to the departmental personnel nominated in the health and safety arrangements, or the site management team using an accident report form.

- a. An accident form will be completed as soon as possible after the accident occurs by the member of staff or first aider who deals with it.

b.As much detail as possible will be supplied when reporting an accident

c.Records held in the first aid and accident book will be retained by the school for a minimum of 3 years, in accordance with regulation 25 of the Social Security (Claims and Payments) Regulations 1979, and then securely disposed of.

19.2 Contacting emergency services

a.Following an accident/emergency, the first aider controlling the incident will contact the emergency services where necessary be calling 999, or they may direct another staff member to do so whilst they tend to the injured person.

b.A full list of first aiders and locations of first aid kits are able in the appendix for each School site

19.3 Accident Investigation

All accidents will be investigated by an appointed party, usually a member of the site management team, and the outcomes will be recorded. The length of time taken to investigate will vary depending on the seriousness of the incident. After an investigation takes place, a risk assessment may be carried out or an existing assessment amended to avoid a reoccurrence of the incident. The site management team will undertake regular evaluations of all reported incidents to identify trends and patterns in order to minimise the reoccurrence of any illness/incident.

19.4 Reporting to the Health and Safety Executive

Significant accidents, as defined in the Reportable injuries, diseases or dangerous occurrences regulations (RIDDOR) will be reported to the Health and Safety Executive (HSE) at the earliest opportunity and within 10 days. The 'Specified injuries' are listed in Annex 1.

Information on how to make a RIDDOR report is available here:

How to make a RIDDOR report – <http://www.hse.gov.uk/riddor/report.htm>

20. TRAINING

Our staff are provided with health and safety training as part of their induction process.

Staff who work in high risk environments, such as in science labs or with woodwork equipment, or work with pupils with special educational needs (SEN), are given additional health and safety training.

21. MONITORING

This policy will be reviewed by the Trust board every two years.

22. LINKS TO OTHER POLICIES

Safeguarding

Supporting Children with medical conditions

Accessibility Plan

APPENDIX 1 - RIDDOR

Specified Injuries which are RIDDOR reportable are:

Death

Specified injuries. These are:

- Fractures, other than to fingers, thumbs and toes
- Amputations
- Any injury likely to lead to permanent loss of sight or reduction in sight
- Any crush injury to the head or torso causing damage to the brain or internal organs
- Serious burns (including scalding)

- Any scalping requiring hospital treatment
 - Any loss of consciousness caused by head injury or asphyxia
 - Any other injury arising from working in an enclosed space which leads to hypothermia or heat-induced illness, or requires resuscitation or admittance to hospital for more than 24 hours
- Injuries where an employee is away from work or unable to perform their normal work duties for more than 7 consecutive days
- Where an accident leads to someone being taken to hospital
- Where something happens that does not result in an injury, but could have done
- Near-miss events that do not result in an injury, but could have done. Examples of near-miss events relevant to schools include, but are not limited to:
- The collapse or failure of load-bearing parts of lifts and lifting equipment
 - The accidental release of a biological agent likely to cause severe human illness
 - The accidental release or escape of any substance that may cause a serious injury or damage to health
 - An electrical short circuit or overload causing a fire or explosion

Information on how to make a RIDDOR report is available here:

How to make a RIDDOR report – <http://www.hse.gov.uk/riddor/report.html>

APPENDIX 2

List of First Aiders and First aid box locations for each site

BCHS

First aiders

- Sarah Corbett (exp 14/04/2022)
- Michelle Baldwin (exp 14/04/2022)
- Emily Walker (exp 22/10/2024)
- Tracy Reeves (exp 22/10/2024)
- Rhyanon Ejraee (exp 22/10/2024)
- Steve Archer (exp 22/10/2024)
- Reuben Robertson (14/04/2022)
- Jo Burns (Exp 21/03/2024 - 3-day course)
- Nathan Sharrock (exp 22/10/2024)
- Rebecca Craig (exp 14/04/2022)
- Samir Khan (exp 01/10/2024 - 3-day course)
- Tom Cockeram (exp 22/10/2024)
- Gemma Barnett (exp 22/10/2024)
- Joanne Reed (exp 22/10/2024)
- Angela Rossi (exp 22/10/2024)

BCHS- First aid box locations

- Main Reception
- Access 4 room
- SEN
- Science Prep Room
- Engineering/Design Technology
- Kitchen

Crosshill First aid trained staff 22/23

- FIRST AID AT WORK (including AED) – 4 days
- Samir Khan expires 24.9.24
- H Sweeney expires 29.7.24
-
- FOREST SCHOOL FIRST AID – 2 days
- Claire Davies expires 13.7.24
-
- EMERGENCY FIRST AID AT WORK - 1 day

Liz Bodil Expires 1.9.25

Becky Armstrong

Paul Kendrick

Kirsty Whitworth

Louise Jolliffe

Louise Devitt

Jane Harrison

Ammarrah Makda

Heena Mohammed

Janet Bretherton

Laura Crowther

Paula Thornton

Paediatric First Aid – 1 day

Jennifer Jones expires 23.7.21

Crosshill School -Locations of first aid boxes

- Post 16
- 1 on each mini bus
- Main Office
- Forest school – Claire Davies
- Learning outside classroom bag 1
- Learning outside classroom bag 2
- 1 AED – Main office
- Sports hall
- Kitchen

Lotus School - First aiders

Marjorie Miller-Fieldhouse exp 9/8/24

Lisa Blackburn exp 23/4/24

Scott Strachan exp 23/4/21

Karen Marlow exp 23/11/23 (paediatric first aid)

Lotus School – Location of First aid boxes

- Main office (MMF & KMA)
- Class 2 (LBL)
- Class 6 (SST)
- Food tech room
- PE staff

APPENDIX 3 DSE ASSESSMENT

<https://www.hse.gov.uk/pubns/ck1.pdf>

Please click on the link above to download the assessment template